

BIG BEAVER FALLS EDUCATION FOUNDATION

Mini-Grant Program for Educators and Community Organizations within the Big Beaver Falls Area School District

Dedicated to promoting Excellence in Education and Community Service within the Big Beaver Falls Area School District. The goal of the BBFEF is to promote programs to benefit the students and schools within the community through:

Engaging Students
Expanding Opportunities
Encourage Partnerships
Support Community Engagement
Open doors for Our Students

Mail All Proposals to:
Big Beaver Falls Area School District
c/o Big Beaver Falls Education Foundation
1503 8th Avenue
Beaver Falls, PA 15010

Deadline: Applications accepted all year.

BBFEF Mini Grant Guidelines

Program Objectives: The major objective of the BBFEF Mini-Grant is to provide and support educational opportunities for the students within the Big Beaver Falls Area School District. The main objective is to support students to provide opportunities that they would not normally obtain within their everyday classroom experience.

Eligible Participants: The mini-grant program is open to ALL educators within the Big Beaver Falls Area School District and community organizations who support educational endeavors through the arts, community services, and literacy.

Funding/Budget Guidelines: The maximum amount of a grant awarded to a teacher or organization is \$500.00.

Expenditures for program materials to enhance or extend a regular program or to create a new program are encouraged. Budgets should supplement what is being provided by the school district or community organization, not supplant the budget.

Items or areas not eligible for funding include the following: capital improvements, large equipment, and salaries for personnel.

Admission fees and tuition payments will be considered that include a detailed description of what the student, class, or community organization is contributing to the cost.

Submission of Project Proposals: Proposals must be completed on the application form or a copy. One additional page may be attached to describe the project more fully. If applying by mail, please include six (6) copies of the proposal. Applicants should submit their proposals ninety (90) days before the due date of their activity. Awardees will be notified within forty-five (45) days of submission of their proposal.

Selection of Grant Awardees: Following the submission of the application, the BBFEF will review the applications. Awardees will be determined based upon the number of applications submitted during the school year. Factors taken into account in the final decision include: adherence to the proposal guidelines, creativity of the projects, impact on students and the community, and the opportunity the project presents to make a difference in the education of students. If funds are, or appear to be, misused, the Big Beaver Falls Education Foundation has the authority to withhold and/or recover grant funds.

Description of Proposed Budget

Project Title: _____

Grade Level(s): _____ Number of Students/Participants Involved: _____

Give a complete description of your project proposal. Be concise without eliminating any of the necessary details that may be helpful in the evaluation process. You may attach an additional sheet, if necessary, with any supporting information.

BUDGET BREAKDOWN: Provide a breakdown of expenditures as an indication of how the funding is to be spent. Include the use of matching funds, if any.

Applicant Signature: _____ Date: _____

Principal's Signature: _____